



Cal-Rods Car Club
By-laws
Revised February 2014

Article I - Name

The name of this Association shall be "CAL-RODS CAR CLUB".

Article II - Purpose

The purpose of this Association is to establish a family-oriented car club that promotes the enjoyment, restoration, and preservation of street rods, classic cars, and social interaction.

Article III - Membership

1. There shall be 2 classes of membership:
 - a) General Membership - individual or family
 - *2 votes per family, 1 vote for individual*
 - b) Honorary Members – Honorary membership may be granted to any individual nominated by a board member as determined by a majority vote of the board. Honorary members shall have demonstrated significant contributions to the automotive culture. Honorary members shall have no voting rights.
2. New members shall have the recommendation of two general members.

Article IV – Officers

1. The officers of this Association shall consist of a President, Vice President, Secretary, Treasurer and five (5) elected Board members.
2. These officers and Board members will serve as the Advisory Board for the club.
3. The immediate past President shall also be a member of the Advisory Board.

Article V - Duties of Officers

Section 1: President

1. The President shall be the Chief Officer of the Association and preside at all meetings.
2. The President, subject to the Board overview, shall have the governing responsibilities to generally supervise, direct and control the business and activities of the Association.
3. The President shall see that the By-laws of the Association are adhered to at all times.
4. The President shall approve all vouchers, invoices, and reimbursements of all checks exceeding \$500.
5. If for any reason the office of the President is vacated (either temporarily or permanently), the Vice President shall become the President for the current unexpired term or until a special election is recommended by the Board and approved by a majority of the general membership.

Section 2: Vice President

1. The Vice President shall assist the President in any duties deemed appropriate by the President and preside at all meetings in the absence of the President.
2. The Vice President shall be authorized to sign all checks exceeding \$500.
3. If, for any reason the office of the Vice President is vacated (either temporarily or permanently), a member of the Board shall be selected to become the Vice President for the current unexpired term or until a special election is recommended by the Board and approved by a majority of the general membership.

Section 3: **Secretary**

1. The Secretary shall record all proceedings of this Association and shall be empowered to certify jointly with the President as to such proceedings.
2. If this position is vacated, the President shall appoint a new Secretary with the approval of the Board for the remainder of the current term.

Section 4: **Treasurer**

1. The Treasurer shall be the financial officer of this Association and shall be responsible for all monies and financial records.
2. The Treasurer shall have the authority to sign all checks up to and including \$500. Amounts exceeding \$500 shall require a signature from the President or Vice President.
3. The Treasurer shall not sign any blank check, nor shall any checks be presented to any signer for approval and signature until they have been completely filled out and signed by the Treasurer.
4. The Treasurer shall submit a monthly financial report at every Board meeting. A copy of the report shall be available at the next regular general meeting.
5. The Treasurer shall submit an annual financial report to the Board by March 15th of each year. The Board shall appoint an independent committee to audit the annual financial report. The audit shall be completed by the end of March each year. After the Board accepts the audited report, a copy shall be made available to the general membership.
6. The Treasurer shall file any required Federal and State tax forms and file all required affidavits needed to keep the Club trademark active.
7. If this position is vacated, the President shall appoint a new Treasurer, with the approval of the Board, for the remainder of the current term, or until a special election is recommended by the Board and approved by a majority of the general membership.

Section 5: **Advisory Board**

1. The Board shall advise and vote on issues that may be brought before them by the Officers of the Association.
2. The Board and newly elected Board members in concert with the Treasurer shall adopt an annual budget during the month of December of each year and publish it in the next newsletter.

3. If any Board position is vacated, the President shall appoint a new Board member, with the approval of the remaining Board, for the remainder of the current term, or until a special election is recommended by the Board and approved by a majority of the general membership.

Section 6: **Past Presidents**

1. The past President shall recommend and advise on past standards and prior actions of the Association .
2. The past President or designated representative shall act as Welfare Representative for the Association.
3. For the purpose of continuity, the immediate past President shall be a voting member of the Advisory Board.

Article VI - Dues

1. An initiation fee and/or annual dues, in an amount determined by the officers and with the approval of a majority of the general membership shall be due and payable in January of each year, effective January 2001.
2. The membership fee would cover member and spouse/significant other at the same address or a member and dependent under the age of 18.
4. A grace period will be extended until the close of the February general meeting.

Article VII - Termination of Membership

1. The membership of any general member shall terminate upon occurrence of any of the following events:
 - a) The resignation of the member.
 - b) The failure of a member to pay the annual dues.
 - c) Any member may be terminated for actions or activities detrimental to the general welfare of the club as determined by the board.
2. Following the determination that a member should be terminated under item 1, subparagraph (c), the following procedure shall be implemented:

A notice shall be sent by prepaid, first class or registered mail to the most recent address of the member as shown on the Association's records, setting forth the termination and the reasons therefore. Such notice shall be sent at least 15 days before the proposed effective date of the termination.

Article VIII - Guest Policy

1. Any individual may attend up to three (3) meetings, before they are required to join the association or cease attending meetings.
2. All guests should be introduced as such by the member that invited the guest, or if attending at their own discretion, stand and be recognized.

Article IX - Election of Officers

1. The Board shall appoint an elections nominating committee Chairperson in September of each year. The Election committee will seek out candidates for the upcoming open offices and announce nominations for such offices at the regular club meeting in October of each year. Nominations will also be accepted from the floor at this time.
2. Elections shall be conducted in accordance to the current Election Procedures Handbook in the possession of the election officer. Election of Officers will be conducted at the November Membership meeting.
3. No individual running for office shall be on the election committee or vote counting committee.
4. Elected officers will take office in January of the following year.
5. Terms of office shall be for 2 years. There shall be no term limits.
6. All current general members listed in the club directory at the time of the election are eligible to vote. Attendance is encouraged, but absentee ballots will be offered, if requested to the Election Chairperson.
7. In the interest of continuity of office and tradition, the Association will conduct elections of officers by the following timetable: (Odd/Even years being when duties start).

a) Odd Years

The offices of President, Secretary and three Board members shall be elected.

b) Even Years:

The offices of Vice President, Treasurer, and two Board members shall be elected.

Article X – Meetings

1. Meetings of the General Membership will be held monthly on the 1st Tuesday of the month or as directed by the officers.
2. Meetings of the Board will be held on the last Wednesday of the month, or as requested by the Officers, as the needs of the Association dictate.
3. Board Members are expected to attend Board Meetings. If a Board Member misses three (3) board meeting within a twelve month period, without an acceptable excuse, he/she will be asked to resign their board position.

Article XI - Amendments to the By-Laws

1. Any amendment to these By-laws shall be proposed in written form and presented to the Board for consideration at any regular meeting.
2. Upon recommendation of the Board, and after proper notification has been given to each member, changes to the By-laws shall be presented to the General Membership in writing one month prior to voting at the next scheduled general club meeting.
3. All amendments shall require a majority of the votes cast by the members present at the vote in order to be adopted.

Article XII – Rules

General rules to facilitate the operation of the Association may be adopted by the Board, with the approval of the Membership, as the needs of the Association may dictate.

Article XIII - Motions and Voting

All motions and requests for vote shall be directed to the President of the Association, and shall be conducted by Parliamentary Procedure as prescribed in Roberts Rules of Order.